

Thirtieth Biennial Report
of the
SUPERINTENDENT
of the
NORTH DAKOTA
SCHOOL FOR THE BLIND
to the
BOARD OF ADMINISTRATION



July 1, 1966 to June 30, 1968

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"Buy North Dakota Products"

To the Honorable Members of the Board of Administration, Bismarck,
North Dakota

Gentlemen:

I take pleasure in submitting to you the Thirtieth Biennial Report
of the North Dakota State School for the Blind for the period be-
ginning July 1, 1966 and ending June 30, 1968.

Respectfully submitted,
HERBERT D. JEFFREY
Superintendent

GENERAL INFORMATION

The North Dakota School for the Blind is maintained by the State of North Dakota under the direction of the State Board of Administration.

The school is located on a beautiful 10 acre tract of land adjacent to the campus of the University of North Dakota. The address is: 500 Stanford Road.

The purpose of the North Dakota School for the Blind is to provide a complete educational program for visually handicapped boys and girls between the ages of six and twenty-one years of age. The school's educational program meets the state's requirements and its high school credits are accepted by colleges and universities in the United States.

Any child who cannot make satisfactory progress in public schools because of limited vision is eligible to enroll in the North Dakota School for the Blind, if he is capable of learning, and a resident of the State of North Dakota.

There is no charge to residents of the State of North Dakota for board, room, laundry, tuition, books, limited medical care and school supplies. Parents are expected to supply clothing, arrange for transportation, pay for incidentals, eye glasses, dental work, and major medical attention.

The children attend school for 180 days. The school year opens the first part of September and closes toward the end of May. The pupils go home for vacations at Thanksgiving, Christmas, Easter, and during the three summer months.

EDUCATIONAL TRAINING

Beginning with the first grade elementary and continuing through four years of high school, visually handicapped boys and girls receive an excellent education under trained and experienced personnel. The course of study, textbooks, classroom equipment and physical facilities compare favorably with those found in the best public schools. Not all the pupils who attend the North Dakota School for the Blind use Braille. Many have sufficient sight to use large print books. The school has an excellent library and is well supplied with special educational equipment.

Braille Department—In our Braille Department we have totally blind pupils and partially seeing pupils who cannot see well enough to read large print. The pupils in this department read Braille which is a system of raised dots. Braille is read through the sense of touch in the fingertips. Special wooden and plastic relief maps that may be taken apart like jig-saw puzzles are used in teaching geography. Other special toys of learning are tape recorders, talking books, Braille rulers, models, the abacus, special clocks and watches.

Sight Utilization Department—Pupils in the Sight Utilization

Department prepare their lessons in much the same manner as boys and girls do in the public schools. The vision of pupils in this department ranges from 20/200 to 20/70. Special equipment is used in this department which makes it possible for the pupils to work without eyestrain.

Home Economics—A basic course in home economics is offered which includes instruction in sewing, cooking, nutrition, good grooming, selection and care of clothing, child care, etiquette, home decorating, and entertaining.

Music—The Music Department is alive with many activities and new ideas. Instruction is available in voice, piano, and band. The primary purpose of this department is to develop an appreciation of music that will bring pleasure to the pupils during their leisure hours throughout life.

Typewriting—All pupils are taught typing. This subject is introduced in the curriculum earlier than in most schools because the pupils use typing for class assignments and personal correspondence. Some of our graduates are employed as trained dictaphone operators and medical record typists.

Physical Education—Advanced physical education students from the University of North Dakota teach physical education at our school. Pupils receive instruction in swimming, wrestling, tumbling, dancing, bowling, and track.

Religious Training—Sunday mornings the pupils attend the church of their parents' choice. A number of pupils take an active part in church activities. The school cooperates in every way possible in the pupils' religious training and provides the necessary transportation to and from church and Sunday School.

Scouting—the school has Boy Scouts, Girl Scouts, Brownies, and Cubs. Our Scouting program provides the boys and girls with interesting recreational and educational activities and an opportunity for informal friendly contacts with other Scouts of their own age.

Student Activities—There are many social and recreational activities available to the boys and girls. In addition to the parties and dances planned by faculty members, there are many off-campus activities, including parties at the Y.W.C.A. and Y.M.C.A., social activities with other Girl Scout Troops, Boy Scout Troops and Cub Scout Packs, picnics, banquets, and tours to places of interest in Grand Forks. The sororities and fraternities at the University of North Dakota provide many social activities during the school year. Each year a number of swimming parties are arranged by the Arnold Air Society and the Angel Flight girls at the University of North Dakota. A special social event in December is the annual Grand Forks Lions Club Christmas Party at the University Center. One of the highlights of the biennium was the band members expense-paid trip to Regina, Saskatchewan as guests of several regional Lions Clubs.

While in Regina, the band gave a "command performance" for Princess Alexandria.

OCCUPATIONS OF OUR GRADUATES

Boys

Lawyer
Teachers
Rehabilitation Counselors
Chiropractors
Salesmen
Radio Repairmen
Farmers
Electrician
Masseur
Magazine Stand Operators
Home Teacher
Member of Dance Orchestra
Ordained Minister
Piano Tuners
Weavers
Trailer Court Owner
Rest Home Manager
Industrial Teacher
School Superintendent
Laundry Worker
Dark Room Technician
Computer Programmer

Girls

Medical Record Typists
Foreign Language Interpreters
Grade School Teachers
High School Teachers
Piano Teachers
Resource Teachers
Speech Therapist
Choir Director
Dictaphone Operator
Social Service Workers
Rehabilitation Counselor
Masseuse
Seamstress
Lunch Stand Operator
Stenographers
Housewives
Laundry Worker
Tutor
Industrial Plant Worker
Secretary

ATTENDANCE

The enrollment for 1966-1967 was 36 and for 1967-1968, 36.

CONCLUSION

In conclusion, I wish to express my sincere thanks to the many people who have contributed towards the success of our school during the past biennium. These include faculty members, employees and the members of the Board of Administration.

For their invaluable support and cooperation, I am most grateful

Respectfully submitted,

HERBERT D. JEFFREY
Superintendent

REVENUE*

July 1, 1966 to June 30, 1968, inclusive

Source	1966-1967	1967-1968	Total
Institutional Collections	\$ 6,520.36	\$ 7,195.68	\$13,716.04
Interest and Income	24,058.55	30,005.43	54,063.98
Total	\$30,578.91	\$37,201.11	\$67,780.02

* All revenue is deposited with the State Treasurer and is transferred to the school's operating fund and does not result in a supplement to the appropriation.

NONAPPROPRIATED FUNDS

July 1, 1966 to June 30, 1963

Description	Receipts	Expenditures	Balance
Elementary and Secondary Education Act of 1965 (P.L. 89-10, Title I)			
Project II, Library Improvement	5,982.00	5,788.79	193.21*
Project III, Library Improvement	8,171.00	7,085.32	1,085.68*
	\$14,153.00	12,874.11	\$1,278.89*

* Not obligated; cancelled

FINANCIAL STATEMENT — 1966 - 1967**Appropriated Funds**

Appropriation Description	Balance July 1, 1966	Expenditures	Balance June 30, 1967
Salaries & Wages	\$109,137.85	\$ 93,579.07	\$15,558.78
Fees & Services	16,653.53	11,784.31	4 869.22
Supplies & Materials	16,790.70	13,057.79	3,732.91
Equipment	2,685.01	2,545.99	139.02
Special Projects:			
Acoustical Tile	1,800.00	1,195.50	604.50
Paving & Curbing	4,200.00	201.40	3,998.60
Totals	\$151,267.09	\$122,364.06	\$28,903.03

FINANCIAL STATEMENT — 1967 - 1968

Appropriated Funds

Appropriation Description	Balance July 1, 1967	Expenditures	Balance June 30, 1968
Salaries & Wages	\$219,303.00	\$101,439.60	\$117,863.40
Fees & Services	27,030.00	11,712.48	15,317.52
Supplies & Materials	28,254.00	10,686.55	17,567.45
Equipment	3,000.00	455.15	2,544.85
Special Projects:			
Paving & Curbing	8,500.00	8,040.13	459.87
	<u>\$286,087.00</u>	<u>\$132,333.91</u>	<u>\$153,753.09</u>

PAYROLL—July 1, 1966 to June 30, 1967, Inclusive

Name	Position	Mos.	Cash Salary	Emoluments*
1. Aafedt, Helen	Girls' Housemother	10	2,650.00	BRL
2. Ashley, Craig	Boys' Physical Ed. (part time)	9	827.50	None
3. Bethke, Kristi	Girls' Physical Ed. (part time)	9	428.50	None
4. Bren, Violet	Cleaning, Painting (part time)	3	922.14	None
5. Forman, Hazel	Dormitory Maid	9	2,025.00	BRL
6. Fossen, Elvin	Chief Maintenance	12	5,919.77	None
7. Fraser, Nancy	High School Teacher	9	5,556.25	M-1
8. Hogenson, Agnes	Cook	12	3,203.86	BRL
9. Howard, Margaret	Elementary Teacher	9	5,040.00	M-1
10. Iszler, Donna	Music Teacher	9	4,590.00	M-1
11. Jeffrey, Helen	Secretary	12	3,565.00	Full Mtce.
	Housekeeper			
12. Jeffrey, Herbert D.	Superintendent	12	9,050.00	Full Mtce.
13. Lee, Mary Kathryn	Relief Housemother	9	1,436.00	BR
14. LeRoux, Blanche	Primary, Sight	9	5,400.00	M-1
	Utilization Teacher			
15. Little, Esther	Dining Room Maid	10	2,174.96	M-1
16. Marcotte, Ovid	Yard Work	1/2	72.50	None
17. Morken, Anna	Kitchen Helper	9	2,049.00	BRL
18. Neal, Olga	Braille Teacher	9	4,590.00	M-1
19. Nevin, Thomas	Janitor, Yardman	12	4,094.20	None
	Bus Driver			
20. O'Keefe, Bernice	Boys' Housemother	9	2,350.00	BRL

Name	Position	Mos.	Cash Salary	Emoluments*
21. Pesch, Adele	Laundress	12	2,655.00	None
22. Rokke, Nancy	Substitute Teacher	3/4	460.00	None
23. Samuelson, Rose	Elementary, Sight Utilization Teacher	9	6,120.00	M-1
24. Skavlem, Sylvia	Cleaning, Painting (part time)	3	922.14	None
25. Skinner, Emolyn	Bookkeeper	12	4,106.66	M-1
26. Sundstrom, Estyre	Junior High Teacher	9	6,120.00	M-1
27. Vandal, Leroy	Part Time Yard Work	1/20	16.25	None
28. Ward, Ellen	Relief Worker	3/20	24.00	None
			<u>\$86,368.73</u>	

* BRL —Board, Room and Laundry
M—Meals per day
MTCE—Maintenance

PAYROLL

July 1, 1967 to June 30, 1968, Inclusive

Name	Position	Mos.	Cash Salary	Emoluments*
1. Aafedt, Helen	Girls' Housemother	1½	\$ 417.75	BRL
2. Bard, Lillian	Dormitory Maid	9	2,160.00	BRL

Name	Position	Mos.	Cash Salary	Emoluments*
3. Bennett, Glen	Teacher, Swimming	9	84.00	None
4. Bethke, Kristi	Girls' Physical Ed (part time)	5	213.50	None
5. Block, Evelyn	Girls' Housemother	8	2,400.00	BRL
6. Bren, Violet	Cleaning, Painting (part time)	2	626.75	None
7. Fellman, Robert	Boys' Physical Ed (part time)	9	793.00	None
8. Fossen, Elvin	Chief Maintenance	12	6,450.73	None
9. Hillier, Beryl	Substitute Teacher	3½	1,902.50	M-1
10. Hogenson, Agnes	Cook	12	3,600.00	BRL
11. Howard, Margaret	Elementary Teacher	9	5,490.00	M-1
12. Iszler, Donna	Music Teacher	9	5,490.00	M-1
13. Jeffrey, Helen	Secretary Housekeeper	12	3,900.00	Full M-1
14. Jeffrey, Herbert D.	Superintendent	12	9,600.00	Full M-1
15. Johnson, Carol	Library, part time	6	246.00	None
16. Kaste, Grace	Laundress	10	2,650.00	None
17. Lee, Mary Kathryn	Relief Housemother	9	1,768.00	BR
18. LeRoux, Blanche	Primary, Sight Utilization Teacher	6½	4,257.50	M-1

19. Little, Esther	Dining Room Maid	9½	2,441.69	M-1
20. Mahrer, Linda	High School Teacher	9	5,715.00	M-1
21. Morken, Anna	Kitchen Helper	9	2,385.00	BRL
22. Neal, Olga	Braille Teacher	9	5,490.00	M-1
23. Nevin, Thomas	Janitor, Yardman Bus Driver	12	4,500.00	None
24. O'Keefe, Bernice	Boys' Housemother	9	2,700.00	BRL
25. O'Reilly, Jean	Substitute Teacher	2/20	30.00	M-1
26. Rokke, Nancy	Substitute Teacher	1/5	60.00	M-1
27. Sahr, Lana	Girls' Physical Ed	5	247.50	None
28. Samuelson, Rose	Elementary, Sight Utilization Teacher	9	6,390.00	M-1
29. Skavlem, Sylvia	Cleaning, Painting Part time	2	626.75	None
30. Skinner, Emolyn	Bookkeeper	12	4,537.55	M-1
31. Sundstrom, Estyre	Junior High Teacher	9	6,390.00	M-1
			<u>\$93,653.22</u>	

• BRL —Board, Room and Laundry
M—Meals per day
MTC—Maintenance

